

City of Edna Bay - Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, October 8th, 2018 at Edna Bay School.
Mayor Richter called the meeting to order at 6:10 PM.

2 — Roll Call:

Heather Richter	- Mayor / Presiding Officer	(Present)
Karen Williams	- Vice Mayor / City Council	(Absent)
Tyler Poelstra	- Clerk / City Council	(Present)
Myla Poelstra	- Treasurer / City Council	(Present)
Sandy Henson	- City Council	(Present)
Doris Greif	- City Council	(Present)
Lee Greif	- City Council	(Present)

2.1 — Public Participants:

Sue Crew	John Dodson	Maureen Viera	Pat Richter	Sharon Wargi
Joe Wargi				

2.A — Election of Mayor and Vice Mayor:

After discussion it was agreed to vote in the Mayor at the current meeting, and vote in the Vice Mayor at the next Regular Council meeting due to all members of the council feeling that the existing Council members (Heather Richter and Karen Williams) should continue as Mayor and Vice mayor for another term.

Motion:

Councilor (Mr.) Poelstra moved to nominate Heather Richter to serve as Mayor for another term.

- Seconded by Councilor (Mrs.) Greif
- **Approved by unanimous vote of the council**

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Councilor (Mr.) Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

1: Regular Minutes of September 10th, 2018 -

A comment was made on the Road Committee discussion notes that some information that was discussed was not fully detailed in the minutes. Mayor Richter stated that all of the specifics that have been discussed in recent meetings will be incorporated into the contracts.

2: Regular Minutes of September 27th, 2018 -

A question was noted about whether a formal decision should be made about charging different sale rates at the tank farm for purchases made with an on-file credit card, since the credit card processing fees are higher for charging on-file card numbers. Mayor Richter stated that it was an administrative decision that was simple to do that didn't require council action.

3: Regular Minutes of October 5th, 2018 - No questions or comments.

Consensus of the public attendants was taken in favor, and no objections were noted.

Motion:

Mayor Richter moved that we pass the consent agenda as presented.

- Seconded by Councilor (Mrs.) Poelstra
- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: *Road Maintenance Project Contracts, Discussion and Decision.*
- b: *Contract for Installation of Bulk Fuel Facility Fence, Discussion and Decision.*

New Business:

- a: *Snow Plow Policy, Discussion and Decision.*
- b: *Budget Amendment Ordinance #18-15NCO for Roads, Discussion and Decision.*
- c: *Disposal of EMS Transport Trailer, Discussion and Decision.*

4 — Mayor's Report:

Mayor Richter reported that the Municipal Entitlement lands process is being worked on and that the City had retained Clarence Clark to assist specifically with the City's goal of obtaining the new LTF. All of the Entitlement processes are still in the works and the City is now talking with DNR about the 3.26 acre area near the school and working on paperwork with the agency to finalize obtaining the it.

5 — Clerk's Report:

Tyler Poelstra reported that the 2018 Election has concluded and that all election records have been sent to the Division of Elections for review and recording into the State of Alaska online records.

6 — Treasurer's Report:

Myla Poelstra read back the treasurer's report. There were no questions or comments.

7 —

Committee Reports

7.1 — Dock Committee:

Tyler Poelstra indicated that there has not been a new report from the DOT since their visit, but that after the meeting he felt the City should move quickly once design options have been produced and presented.

Mayor Richter reported that the City hired a diver to inspect the breakwater attachment points and anchor lines, and that the report they prepared indicated that everything is in good condition. The diver also measured the piling thickness to assist the DOT in deciding whether to pull or re-use the existing piles. She also reported that she is looking into insurance for the new dock facility through the Petersburg-Wrangell Insurance company.

Councilor (Mrs.) Poelstra shared that she is looking into community development block grants for the new facility to help increase available funds and that the City has until December 27th to pursue and submit a proposal. Coffman Cove submitted for this type of grant and received \$40K.

Pat Richter reported that he was not able to speak with Craig Tribal, but he did ask Sealaska if they could offer any funding assistance for the new facility. He said they declined because they are a for-profit corp. Pat said Tyler Gunn at the USFS has money available that comes through every year for harbors, but a representative would need to be sent to the committee to make an appeal before they vote on where to spend the funds. It could provide around ~\$20K in additional funds, possibly more. The USFS uses the dock facility routinely for their activities.

Councilor (Mrs.) Poelstra felt that a narrative is needed to appeal to the USFS for funding, and that the same narrative could be used when applying for the community block grant.

7.2 — Road Committee:

Pat Richter stated that Road Committee is waiting on the City to prepare the road contracts.

7.3 — EMS Committee:

Myla Poelstra (Squad Captain) stated that Karen Williams was intending to give the report tonight.

She shared that residents had been told Guardian Flight would be discontinuing coverage for Edna Bay. However after speaking with them directly, they are no longer affiliated with Apollo MT and are instead under the Americare group. Everything will remain the same with Guardian Flight coverage, and billing will auto-renew if signed up with a current credit card on file. Coverage is now nationwide.

Myla explained that Guardian Flight now has a Ketchikan representative and will work with Taquan, Pac-Air or Temsco Helicopter to transport patients. When those carriers are unable to provide service Guardian will work with the US CoastGuard to transport as a last resort. Guardian Flight must be called directly for dispatch in order for the carrier charges to be covered. The yearly fee remains at \$125.

Myla instructed anyone who has specific questions about coverage to call Guardian Flight directly.

7.4 — Search & Rescue Committee:

No report.

7.5 — Fire Committee:

No report.

7.6 — Fish & Game Advisory:

No report.

7.7 — Bulk Fuel:

Mayor Richter reported that the fence has been ordered for the facility and is being fabricated.

Pat Richter volunteered to move the remaining blocks in front of the dispensing cages as parking barriers next time he has a machine over near the facility.

8 — Old Business

Item A – Road Maintenance Contracts, Discussion and Decision....:

Tabled until contracts are complete.

Item B – Contract for Installation of Bulk Fuel Facility Fence....:

Tabled until contracts are complete.

9 — New Business

Item A – Snow Plow Policy....:

Mayor Richter said she has been brainstorming on a policy and came up with some key points.

First a base rate should be established for plowing the main road, which starts at the school and goes all the way up to just past Bob Morgan's driveway. The second rate that needs to be established is for plowing all of the side roads. A form will be put out to have interested contractors answer questions about the policy proposals and let the City know they are interested in being on the contact list for plowing.

After a list of available contractors is formed a coin toss process will set the order. After that, the first contractor on the list will be called, and if they are not available the next will be called, and so forth until one of them commits to plowing. After the last contractor has plowed, they will then rotate up on the list so that the first contractor listed is always alternating based on who plowed last.

Councilor (Mrs.) Poelstra suggested that after recently obtaining all of the mileage of every road in Edna Bay, she felt that \$500 should be the suggested rate for the main road plowing and \$350 for the side roads, since they only represent about 2/3rds the distance of the main road length.

Mayor Richter stated that deciding when to plow is subjective, but that the administration would go with general safety criteria considerations. If the majority of people cannot pass the road, there is a need to plow. However, she noted that we live in the bush and that the City cannot plow the road constantly in an effort to be efficient with available resources.

Mayor Richter suggested that Pat and Joe could work to bring figures. She asked Sue if Jere can provide information on his suggestions.

Item B – Budget Amendment Ordinance #18-15NCO for Roads....:

Mayor Richter explained the Clerk's report that not enough information is available yet on the projected

contract expenses for the road work to finalize the draft ordinance for its first reading.

This item is tabled.

Item C – Disposal of EMS Transport Trailer...:

Mayor Richter explained that it was requested at the last meeting for the City to look into selling the old EMS transport trailer. She noted that the trailer is in a state of disrepair and hasn't been used recently.

Councilor (Mrs.) Poelstra reported her observations that the trailer has been through a lot of rough use. Councilor (Mr.) Poelstra expressed his opinion that since Roger made the request to see the trailer sold, is the only person who has expressed an interest, and that his purchase price for the ATV the trailer goes with was a very generous amount, that the City should give it to him to release the asset. Councilor (Mrs.) Greif noted the same feeling that it should be disposed of by donation to Roger.

Pat Richter felt as with any public asset the trailer should go out to bid. Councilor (Mrs.) Poelstra agreed and said that we can advertise it now and open the bids at the November Regular Council meeting.

Mayor Richter noted that in addition to the EMS Transport Trailer, the old bulk fuel tanks and the new bulk fuel containment liner need to be sold at some point.

10 —

Persons to Be Heard

Sue Crew expressed her opinion that the watermarking on the PDF copies of City records makes them unreadable unless printed.

Adjournment

Mayor Richter moved that the meeting be adjourned.

Motion to adjourn seconded by Councilor Henson.

Meeting adjourned at 7:02 PM.